MINUTES OF MEETING
VISIONS AT ORLANDO WEST COMMUNITY DEVELOPMENT DISTRICT

An Organizational Meeting of the Visions at Orlando West Community Development District was held on November 29, 2023, at 11:00 a.m., at the Hampton Inn & Suites by Hilton, 4971 Calypso Cay Way, Kissimmee, Florida 34746.

Present at the meeting were:

Robert Thorne	Chair
Josefina Ruiz	Vice Chair
Fernando de Nuñez	Assistant Secretary
Clifton Fischer	Assistant Secretary

Also present:

Cindy Cerbone	District Manager
Jamie Sanchez	Wrathell, Hunt and Associates, LLC (WHA)
Tucker Mackie (via telephone)	District Counsel
Daniel Fuente (via telephone)	
Jonathan Thorne (via telephone)	
Andrew Cuevas (via telephone)	Supervisor-Elect

FIRST ORDER OF BUSINESS **Call to Order/Roll Call**

Ms. Cerbone called the meeting to order at 11:07 a.m., and noted that the Landowners' Election was held a month ago.

Supervisors-Elect Robert Thorne, Clifton Fischer and Fernando de Nuñez were present. Supervisor-Elect Andrew Cuevas attended via telephone. One seat was vacant at roll call.

SECOND ORDER OF BUSINESS **Public Comments**

There were no comments from the public.

GENERAL DISTRICT ITEMS

THIRD ORDER OF BUSINESS **Administration of Oath of Office to Elected Board of Supervisors (the following will be provided in a separate package)**

Ms. Sanchez, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Robert Thorne, Mr. Clifton Fischer and Mr. Fernando de Nuñez.

As Supervisor-Elect Andrew Cuevas attended via telephone, the Oath of Office will be administered to him at or before the next meeting; he will not be able to actively participate in this meeting as a Board Member but can still attend as a member of the public.

Ms. Cerbone and Ms. Mackie discussed guidelines for interactions among Supervisors, public records requests, email usage, recordkeeping and forms. The following items were provided and explained:

A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees

B. Membership, Obligations and Responsibilities

C. Chapter 190, Florida Statutes

D. Financial Disclosure Forms

- **I. Form 1: Statement of Financial Interests**
- **II. Form 1X: Amendment to Form 1, Statement of Financial Interests**
- **III. Form 1F: Final Statement of Financial Interests**

E. Form 8B: Memorandum of Voting Conflict

Discussion ensued regarding communications between Supervisors, interactions with contractors, ownership and responsibility for maintaining CDD assets, Form 1 filing requirements and avoiding conflicts of interest.

FOURTH ORDER OF BUSINESS **Consideration of Resolution 2024-01, Canvassing and Certifying the Results of the Landowners' Election of Supervisors Held Pursuant to Section 190.006(2), Florida Statutes, and Providing for an Effective Date**

Ms. Cerbone presented Resolution 2024-01 and recapped the results of the Landowners' Election, which will be inserted into Sections 1 and 2, as follows:

Seat 1	Robert Thorne	44 Votes	4-year Term
Seat 2	Clifton Fischer	44 Votes	4-year Term
Seat 3	Andrew Cuevas	42 Votes	2-year Term
Seat 4	Fernando de Nuñez	42 Votes	2-year Term
Seat 5	No nomination		

On MOTION by Mr. de Nuñez and seconded by Mr. Fischer, with all in favor, Resolution 2024-01, Canvassing and Certifying the Results of the Landowners' Election of Supervisors Held Pursuant to Section 190.006(2), Florida Statutes, and Providing for an Effective Date, was adopted.

- **Consider Appointment to Fill Seat 5**

This item was an addition to the agenda.

Mr. Thorne nominated Ms. Josefina Ruiz to fill Seat 5. No other nominations were made.

On MOTION by Mr. de Nuñez and seconded by Mr. Thorne, with all in favor, the appointment of Ms. Josefina Ruiz to Seat 5, was approved.

Ms. Sanchez, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Ms. Josefina Ruiz.

Mr. Fischer left the meeting location at 11:48 a.m., and joined the meeting via telephone.

FIFTH ORDER OF BUSINESS **Consideration of Resolution 2024-02, Designating Certain Officers of the District, and Providing for an Effective Date**

Ms. Cerbone presented Resolution 2024-02. Mr. de Nuñez nominated the following slate:

Chair	Robert Thorne
Vice Chair	Josefina Ruiz
Secretary	Craig Wrathell
Assistant Secretary	Fernando de Nuñez
Assistant Secretary	Clifton Fischer
Assistant Secretary	Andrew Cuevas
Assistant Secretary	Cindy Cerbone
Assistant Secretary	Jamie Sanchez
Treasurer	Craig Wrathell
Assistant Treasurer	Jeffrey Pinder

No other nominations were made.

> **On MOTION by Mr. de Nuñez and seconded by Mr. Thorne, with all in favor, Resolution 2024-02, Designating Certain Officers of the District, as nominated, and Providing for an Effective Date, was adopted.**

The meeting recessed at 12:01 p.m., and reconvened at 12:06 p.m.

ORGANIZATIONAL ITEMS

SIXTH ORDER OF BUSINESS **Consideration of the Following Organizational Items:**

A. Resolution 2024-03, Appointing and Fixing the Compensation of the District Manager and Methodology Consultant; Providing an Effective Date

- **Agreement for District Management Services: Wrathell, Hunt and Associates, LLC**

Ms. Cerbone presented Resolution 2024-03 and the Fee Schedule and Management Agreement. She noted that the Management Fee is reduced to $2,000 per month until bonds are issued.

> **On MOTION by Mr. de Nuñez and seconded by Mr. Thorne, with all in favor, Resolution 2024-03, Appointing and Fixing the Compensation of Wrathell, Hunt and Associates, LLC as the District Manager and Methodology Consultant; Providing an Effective Date, was adopted.**

B. Resolution 2024-04, Appointing District Counsel for the District, and Authorizing Compensation; and Providing for an Effective Date

- **Fee Agreement: Kutak Rock LLP**

Ms. Cerbone presented Resolution 2024-04 and the Kutak Rock LLP Fee Agreement.

> **On MOTION by Mr. de Nuñez and seconded by Mr. Thorne, with all in favor, Resolution 2024-04, Appointing Kutak Rock LLP as District Counsel for the District, and Authorizing Compensation; and Providing for an Effective Date, was adopted.**

C. Resolution 2024-05, Designating a Registered Agent and Registered Office of the District, and Providing for an Effective Date

Ms. Cerbone presented Resolution 2024-05.

On MOTION by Mr. de Nuñez and seconded by Mr. Thorne, with all in favor, Resolution 2024-05, Designating Craig Wrathell as the Registered Agent and Wrathell, Hunt and Associates, LLC, 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431 as the Registered Office of the District, and Providing for an Effective Date, was adopted.

D. Resolution 2024-06, Appointing an Interim District Engineer for the Visions at Orlando West Community Development District, Authorizing Its Compensation and Providing for an Effective Date

- **Interim Engineering Services Agreement: Barrios Engineering, LLC**

Ms. Cerbone presented Resolution 2024-06 and the Interim Engineering Services Agreement.

On MOTION by Mr. de Nuñez and seconded by Mr. Thorne, with all in favor, Resolution 2024-06, Appointing Barrios Engineering, LLC as Interim District Engineer for the Visions at Orlando West Community Development District, Authorizing Its Compensation and Providing for an Effective Date, was adopted, and the Interim Engineering Services Agreement and accompanying Exhibits, were approved.

E. Authorization of Request for Qualifications (RFQ) for Engineering Services

Ms. Cerbone presented the RFQ for Engineering Services and Competitive Selection Criteria.

On MOTION by Mr. de Nuñez and seconded by Ms. Ruiz, with all in favor, the Request for Qualifications for Engineering Services, Competitive Selection Criteria and authorizing Staff to advertise, were approved.

F. Board Member Compensation: 190.006 (8), F.S.

Ms. Cerbone stated that Board Members can opt to receive the allowable $200 per meeting compensation, with a maximum amount of $4,800 per year, per Board Member. Each Board Member will submit forms after the meeting if they wish to receive compensation.

G. Resolution 2024-07, Designating the Primary Administrative Office of the District and Providing an Effective Date

Ms. Cerbone presented Resolution 2024-07.

On MOTION by Mr. de Nuñez and seconded by Mr. Thorne, with all in favor, Resolution 2024-07, Designating 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431 as the Primary Administrative Office of the District and Providing an Effective Date, was adopted.

A Resolution designating the Local Records Office will be included on the next agenda.

H. Resolution 2024-08, Setting Forth the Policy of the District Board of Supervisors with Regard to the Support and Legal Defense of the Board of Supervisors and District Officers, and Providing for an Effective Date

Ms. Cerbone presented Resolution 2024-08.

- **Authorization to Obtain General Liability and Public Officers' Insurance**

On MOTION by Mr. de Nuñez and seconded by Ms. Ruiz, with all in favor, Resolution 2024-08, Setting Forth the Policy of the District Board of Supervisors with Regard to the Support and Legal Defense of the Board of Supervisors and District Officers, and Providing for an Effective Date, was adopted, and authorizing Staff to obtain General Liability and Public Officers' Insurance, was approved.

I. Resolution 2024-09, Providing for the Public's Opportunity to Be Heard; Designating Public Comment Periods; Designating a Procedure to Identify Individuals Seeking to Be Heard; Addressing Public Decorum; Addressing Exceptions; and Providing for Severability and an Effective Date

Ms. Cerbone presented Resolution 2024-09.

Ms. Mackie and Ms. Cerbone discussed public comment procedures.

On MOTION by Mr. de Nuñez and seconded by Mr. Thorne, with all in favor, Resolution 2024-09, Providing for the Public's Opportunity to Be Heard; Designating Public Comment Periods; Designating a Procedure to Identify Individuals Seeking to Be Heard; Addressing Public Decorum; Addressing Exceptions; and Providing for Severability and an Effective Date, was adopted.

J. Resolution 2024-10, Providing for the Appointment of a Records Management Liaison Officer; Providing the Duties of the Records Management Liaison Officer; Adopting a Records Retention Policy; and Providing for Severability and Effective Date

Ms. Cerbone presented Resolution 2024-10.

On MOTION by Mr. de Nuñez and seconded by Mr. Thorne, with all in favor, Resolution 2024-10, Providing for the Appointment of a Records Management Liaison Officer; Providing the Duties of the Records Management Liaison Officer; Adopting a Records Retention Policy; and Providing for Severability and Effective Date, was adopted.

K. Resolution 2024-11, Granting the Chair and Vice Chair the Authority to Execute Real and Personal Property Conveyance and Dedication Documents, Plats and Other Documents Related to the Development of the District's Improvements; Approving the Scope and Terms of Such Authorization; Providing a Severability Clause; and Providing an Effective Date

Ms. Cerbone presented Resolution 2024-11. This Resolution grants the Chair and Vice Chair and other officers in the Chair's absence, the authority to work with the District Engineer, District Counsel and District Staff and to execute certain documents in between meetings, to avoid delays in construction.

On MOTION by Mr. de Nuñez and seconded by Mr. Thorne, with all in favor, Resolution 2024-11, Granting the Chair and Vice Chair the Authority to Execute Real and Personal Property Conveyance and Dedication Documents, Plats and Other Documents Related to the Development of the District's Improvements; Approving the Scope and Terms of Such Authorization; Providing a Severability Clause; and Providing an Effective Date, was adopted.

L. Resolution 2024-12, Ratifying, Confirming and Approving the Recording of the Notice of Establishment of the District, and Providing for an Effective Date

Ms. Cerbone presented Resolution 2024-12.

On MOTION by Mr. Thorne and seconded by Mr. de Nuñez, with all in favor, Resolution 2024-12, Ratifying, Confirming and Approving the Recording of the Notice of Establishment of the District, and Providing for an Effective Date, was adopted.

M. Authorization of Request for Proposals (RFP) for Annual Audit Services

Ms. Cerbone presented the RFP For Annual Audit Services.

- **Designation of Board of Supervisors as Audit Committee**

On MOTION by Mr. de Nuñez and seconded by Mr. Thorne, with all in favor, the Request for Proposals for Annual Audit Services, authorizing the District Manager to advertise the RFP and designating the Board of Supervisors as the Audit Committee, were approved.

N. Strange Zone, Inc., Quotation #M23-1031 for District Website Design, Maintenance and Domain Web-Site Design Agreement

Ms. Cerbone presented the Strange Zone, Inc. (SZI) proposal.

On MOTION by Mr. de Nuñez and seconded by Mr. Thorne, with all in favor, Strange Zone, Inc., Quotation #M23-1031 for District Website Design, Maintenance and Domain Web-Site Design Agreement, in the amount of $1,679.99, was approved.

O. ADA Site Compliance Proposal for Website Compliance Shield, Accessibility Policy and One (1) Annual Technological Audit

Ms. Cerbone presented the ADA Site Compliance proposal.

On MOTION by Mr. de Nuñez and seconded by Mr. Thorne, with all in favor, the ADA Site Compliance Proposal for Website Compliance Shield, Accessibility Policy and One (1) Annual Technological Audit, in the annual amount of $210, was approved.

Ms. Cerbone stated the Engineer's Report and the Methodology are included in the agenda for informational purposes and will not be reviewed today.

Discussion ensued regarding upcoming meeting dates and construction timelines.

The meeting recessed at 12:28 p.m., and reconvened at 12:36 p.m.

P. Resolution 2024-13, to Designate Date, Time and Place of Public Hearing and Authorization to Publish Notice of Such Hearing for the Purpose of Adopting Rules of Procedure; and Providing an Effective Date

I. Rules of Procedure

II. Notices [Rule Development and Rulemaking]

These items were included for informational purposes.

Ms. Cerbone presented Resolution 2024-13 and the accompanying Exhibits.

On MOTION by Mr. de Nuñez and seconded by Ms. Ruiz, with all in favor, Resolution 2024-13, to Designate Date, Time and Place of January 18, 2024 at 3:00 p.m., at 8132 W. Irlo Bronson Memorial Highway, Kissimmee, FL 34747, for a Public Hearing and Authorization to Publish Notice of Such Hearing for the Purpose of Adopting Rules of Procedure; and Providing an Effective Date, was adopted.

Q. Resolution 2024-14, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2023/2024 and Providing for an Effective Date

Ms. Cerbone presented Resolution 2024-14.

The following will be inserted into the Fiscal Year 2024 Meeting Schedule:

DATES: Third Thursday of each month

TIME: 3:00 PM

LOCATION: 8132 W. Irlo Bronson Memorial Highway, Kissimmee, FL 34747

On MOTION by Mr. de Nuñez and seconded by Ms. Ruiz, with all in favor, Resolution 2024-14, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2023/2024 and Providing for an Effective Date, was adopted.

R. Resolution 2024-15, Approving the Florida Statewide Mutual Aid Agreement; Providing for Severability; and Providing for an Effective Date

Ms. Cerbone presented Resolution 2024-15.

On MOTION by Mr. de Nuñez and seconded by Ms. Ruiz, Resolution 2024-15, Approving the Florida Statewide Mutual Aid Agreement; Providing for Severability; and Providing for an Effective Date, was adopted.

S. Stormwater Management Needs Analysis Reporting Requirements

Ms. Cerbone stated CDDs are required to prepare a Stormwater Management Needs Analysis Report every five years. The next Report due date is in 2027.

T. Interlocal Agreement Regarding the Exercise of Powers and Cooperation on Providing Additional Disclosure and Notices

Ms. Mackie presented the Interlocal Agreement between Osceola County and the CDD regarding the Exercise of Powers and Cooperation on Providing Additional Disclosure and Notices.

On MOTION by Mr. de Nuñez and seconded by Ms. Ruiz, the Interlocal Agreement between Osceola County and the CDD Regarding the Exercise of Powers and Cooperation on Providing Additional Disclosure and Notices, was approved.

BANKING ITEMS

SEVENTH ORDER OF BUSINESS **Consideration of the Following Banking Items:**

A. Resolution 2024-16, Designating a Public Depository for Funds of the District and Providing an Effective Date

Ms. Cerbone presented Resolution 2024-16.

On MOTION by Mr. de Nuñez and seconded by Ms. Ruiz, with all in favor, Resolution 2024-16, Designating Truist Bank as Public Depository for Funds of the District and Providing an Effective Date, was adopted.

B. Resolution 2024-17, Directing the District Manager to Appoint Signors on the Local Bank Account; and Providing an Effective Date

Ms. Cerbone presented Resolution 2024-17.

> **On MOTION by Mr. de Nuñez and seconded by Mr. Thorne, with all in favor, Resolution 2024-17, Directing the District Manager to Appoint Signors on the Local Bank Account; and Providing an Effective Date, was adopted.**

BUDGETARY ITEMS

EIGHTH ORDER OF BUSINESS **Consideration of the Following Budgetary Items:**

A. Resolution 2024-18, Approving the Proposed Budgets for Fiscal Year 2022/2023 and Fiscal Year 2023/2024 and Setting Public Hearings Thereon Pursuant to Florida Law and Providing for an Effective Date

Ms. Cerbone presented Resolution 2024-18 and the proposed Fiscal Years 2023 and 2024 budgets, which are Landowner-funded, with expenses funded as incurred.

> **On MOTION by Mr. de Nuñez and seconded by Ms. Ruiz, with all in favor, Resolution 2024-18, Approving the Proposed Budgets for Fiscal Year 2022/2023 and Fiscal Year 2023/2024 and Setting Public Hearings Thereon Pursuant to Florida Law on February 15, 2024 at 3:00 p.m., at 8132 W. Irlo Bronson Memorial Highway, Kissimmee, FL 34747 and Providing for an Effective Date, was adopted.**

B. Fiscal Year 2022/2023 and Fiscal Year 2023/2024 Budget Funding Agreements

Ms. Cerbone presented the Budget Funding Agreements.

> **On MOTION by Mr. de Nuñez and seconded by Mr. Thorne, with all in favor, the Fiscal Year 2022/2023 and Fiscal Year 2023/2024 Budget Funding Agreements, were approved.**

C. Resolution 2024-19, Adopting the Alternative Investment Guidelines for Investing Public Funds in Excess of Amounts Needed to Meet Current Operating Expenses, in Accordance with Section 218.415(17), Florida Statutes

Ms. Cerbone presented Resolution 2024-19.

On MOTION by Mr. de Nuñez and seconded by Mr. Thorne, with all in favor, Resolution 2024-19, Adopting the Alternative Investment Guidelines for Investing Public Funds in Excess of Amounts Needed to Meet Current Operating Expenses, in Accordance with Section 218.415(17), Florida Statutes, was adopted.

D. Resolution 2024-20, Authorizing the Disbursement of Funds for Payment of Certain Continuing Expenses Without Prior Approval of the Board of Supervisors; Authorizing the Disbursement of Funds for Payment of Certain Non-Continuing Expenses Without Prior Approval of the Board of Supervisors; Providing for a Monetary Threshold; and Providing for an Effective Date

Ms. Cerbone presented Resolution 2024-20.

Discussion ensued regarding processes for unbudgeted and emergency expenses, financing, funding requests, reimbursements, budgets, banking and payments.

On MOTION by Mr. de Nuñez and seconded by Mr. Thorne, with all in favor, Resolution 2024-20, Authorizing the Disbursement of Funds for Payment of Certain Continuing Expenses Without Prior Approval of the Board of Supervisors; Authorizing the Disbursement of Funds for Payment of Certain Non-Continuing Expenses Without Prior Approval of the Board of Supervisors; Providing for a Monetary Threshold; and Providing for an Effective Date, was adopted.

E. Resolution 2024-21, Adopting a Policy for Reimbursement of District Travel Expenses; and Providing for Severability and an Effective Date

Ms. Cerbone presented Resolution 2024-21.

On MOTION by Mr. de Nuñez and seconded by Mr. Thorne, with all in favor, Resolution 2024-21, Adopting a Policy for Reimbursement of District Travel Expenses; and Providing for Severability and an Effective Date, was adopted.

F. Resolution 2024-22, Adopting Prompt Payment Policies and Procedures Pursuant to Chapter 218, Florida Statutes; Providing a Severability Clause; and Providing an Effective Date

Ms. Cerbone presented Resolution 2024-22 and discussed the Prompt Payment Policy.

> **On MOTION by Mr. de Nuñez and seconded by Mr. Thorne, with all in favor, Resolution 2024-22, Adopting Prompt Payment Policies and Procedures Pursuant to Chapter 218, Florida Statutes; Providing a Severability Clause; and Providing an Effective Date, was adopted.**

G. Resolution 2024-23, Adopting an Internal Controls Policy Consistent with Section 218.33, Florida Statutes; Providing an Effective Date

Ms. Cerbone presented Resolution 2024-23.

> **On MOTION by Mr. de Nuñez and seconded by Mr. Thorne, with all in favor, Resolution 2024-23, Adopting an Internal Controls Policy Consistent with Section 218.33, Florida Statutes; Providing an Effective Date, was adopted.**

H. E-Verify Memo with MOU

Ms. Cerbone presented E-Verify information related to the requirement for all employers to verify employment eligibility utilizing the E-Verify System and for the CDD to enroll with E-Verify and execute a Memorandum of Understanding (MOU) with E-Verify.

> **On MOTION by Ms. Ruiz and seconded by Mr. de Nuñez, with all in favor, acknowledging the E-Verify requirements, as set forth in the Memorandum of Understanding, and authorizing enrollment and utilization of the E-Verify program, was approved.**

BOND FINANCING ITEMS

NINTH ORDER OF BUSINESS **Consideration of the Following Bond Financing Related Items:**

A. Bond Financing Team Funding Agreement

Ms. Mackie presented the Bond Financing Team Funding Agreement.

On MOTION by Mr. de Nuñez and seconded by Mr. Thorne, with all in favor, the Bond Financing Team Funding Agreement, was approved.

B. Engagement of Bond Financing Professionals

Ms. Mackie presented the following:

I. Underwriter/Investment Banker: FMSbonds, Inc.

II. Bond Counsel: Squire Patton Boggs (US) LLP

III. Trustee, Paying Agent and Registrar: US Bank Trust Company, NA

On MOTION by Mr. de Nuñez and seconded by Mr. Thorne, with all in favor, the FMSbonds, Inc., Agreement for Underwriter Services and G-17 Disclosure; Squire Patton Boggs LLP Engagement Letter for Bond Counsel Services and the US Bank Trust Company, N.A. Engagement Letter to serve as Trustee, Paying Agent and Registrar, were approved.

C. Resolution 2024-25, Designating a Date, Time, and Location of a Public Hearing Regarding the District's Intent to Use the Uniform Method for the Levy, Collection, and Enforcement of Non-Ad Valorem Special Assessments as Authorized by Section 197.3632, Florida Statutes; Authorizing the Publication of the Notice of Such Hearing; and Providing an Effective Date (to be deferred)

D. Financing Timeline Memorandum

E. Presentation of Master Engineer's Report (to be deferred)

F. Presentation of Special Assessment Methodology Report (to be deferred)

G. Resolution 2024-26, Declaring Special Assessments; Indicating the Location, Nature and Estimated Cost of Those Infrastructure Improvements Whose Cost is to be Defrayed by the Special Assessments; Providing the Portion of the Estimated Cost of the Improvements to be Defrayed by the Special Assessments; Providing the Manner in Which Such Special Assessments Shall be Made; Providing When Such Special Assessments Shall be Paid; Designating Lands Upon Which the Special Assessments Shall be Levied; Providing for an Assessment Plat; Adopting a Preliminary Assessment Roll; Providing for Publication of this Resolution (to be deferred

H. Resolution 2024-27, Setting a Public Hearing for the Purpose of Hearing Public Comment on Imposing Special Assessments on Certain Property Within the District Generally Described as the Visions at Orlando West Community Development District in Accordance with Chapters 170, 190 and 197, Florida Statutes (to be deferred

I. Resolution 2024-28, Authorizing Resolution (to be deferred)

Items 9C through 9I were deferred.

TENTH ORDER OF BUSINESS **Staff Reports**

A. District Counsel: Kutak Rock LLP

B. District Engineer (Interim): Barrios Engineering, LLC

C. District Manager: Wrathell, Hunt and Associates, LLC

There were no Staff reports.

ELEVENTH ORDER OF BUSINESS **Board Members' Comments/Requests**

There were no Board Members' comments or requests.

TWELFTH ORDER OF BUSINESS **Public Comments**

No members of the public spoke.

THIRTEENTH ORDER OF BUSINESS **Adjournment**

On MOTION by Mr. de Nuñez and seconded by Mr. Thorne, with all in favor, the meeting adjourned at 1:09 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

Cindy Cerbone
____
Secretary/Assistant Secretary

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Chair/Vice Chair